

Hale Village Hall (New Forest) Annual Report for the 12 months ended 31st December 2021

Summary

2021 was another disruptive year for the hall with closure running from the beginning of January to 8th March 2021, and upon reopening activity levels remained lower than pre-Covid. Financially, while the income from hires was down the hall received a government backed grant for support during the covid closure period.

Despite the disruption the trustees have continued to work to improve the hall with the largest project being the landscaping of the garden, refencing and building of a pathway to the garden and downstairs areas. The hall was repainted during the year and the moss on the roof removed, however this has revealed further problems with the roof tiles which will have to be addressed in the short term.

A weekly café has been opened in the downstairs area but with the ongoing covid concerns attendance has been variable. The downstairs area also now houses the lending library.

Objectives

The objectives of the Village Hall and its Trustees as set out in the Deed of Trust remain unchanged.

Trustees as at 31st December 2021

Jacqui Hartas – Chair

Mark Nobes – Secretary and Health and Safety

Marjaana Batterbury – Hall Manager

Gary Adams – Treasurer

Sue Adams – Village and Brownies

Debbie Vine – User Group (Social Committee)

Ian Gemmell – User Group (Parish Council) – joined 31st August 2021

Richard Barlow – User Group (Cricket Club)

David Keniston – Village

James Stewart - Village

David Mussell – User Group (Horticultural Society)

Sarah Pook – Village – joined 13th July 2021

John Mangan was removed from the Charity Commission register of Trustees on 13th July 2021

Policy Documents

We have policy documents covering all of the key areas of the Hall's functions, including finance, Health and Safety, bookings, maintenance and safeguarding. Throughout the past year we have fulfilled Government requirements to produce and publish Covid-19 Risk Assessments for the Village Hall when open for use, alongside specific guidance for our users. We are

grateful to Action Hampshire and the Association of Communities in Rural England (ACRE) for the advice and guidance they provided in these matters.

Financial Situation

The Income and Expenditure Statement for the 12 months to 31st December is shown below but in summary;

- Operational Income was £14.3K which is down by around 30% on the last pre-Covid period.
- Income was boosted by the Covid Support Grant of £17.3K received.
- Many of the costs are fixed so scope to reduce costs is small but actions taken did achieve savings of c16% against pre-Covid period operational costs.
- We completed the landscaping of the garden at a cost of £9.7K.
- Overall taking the grant and the costs of the garden into account there is an in-year surplus of income over expenditures of £6.6K.
- However, for the first time in a number of years our operational income was less than the operating costs of the hall.
- The Trustees have a detailed Reserves Policy which is reviewed and updated annually. The current level of required reserves is £48.5K against actual held reserves of £46.7K.
- There are no significant liabilities to disclose.
- Parish Magazine income and expenditure is held by the Hall but the magazine operates as a separate entity and the funds are reported separately from the Hall's operational funds.

HALE VILLAGE HALL NEW FOREST - Charity no. 1175048

RECEIPTS AND PAYMENTS ACCOUNT from 1st January 2021 to 31st December 2021

RECEIPTS	2021	2020	2019	PAYMENTS	2021	2020	2019
Regular User Hires	9,731	11,534	13,025	Self Funded Assets & Equipment	10,276	253	2,904
Non-regular Hires	857	715	1,978	Grant Funded Assets & Improvement	-	-	45,091
Hall Managed Activities	2,262	1,338	6,006	Repairs & Servicing	2,156	2,314	875
Corporate Hires	434	216	558	Building Maintenance	2,628	681	1,688
Donations	64	50	361	Cleaning & Supplies	2,697	1,985	3,314
Grants Received	17,303	10,000	27,500	Electricity & Gas	3,592	2,579	3,319
Other Income	1,001	704	1,805	Water and Sewage	165	184	201
				Broadband & Web Site	551	382	595
				Hall Managed Activities	741	480	2,102
				Events	-	-	-
				Insurance	1,191	1,326	1,323
				Licences	419	637	841
				Sundry Expenses	597	734	1,621
TOTAL RECEIPTS FOR HALL :	31,651	24,557	51,233	TOTAL PAYMENTS FOR HALL :	25,013	11,556	65,874
Magazine Income	5,258.00			Magazine Payments	586.95		

Issues

- There are no significant issues, complaints or disputes to report.

Appreciation

- The Trustees give their time and effort free of charge or benefit and in turn are grateful to all who support the Hall in terms of hiring the Hall, providing support to the Hall, attending events, running events and sessions, and donations received.
- Thanks are also given to those organisations who have generously given the Hall grants:
 - New Forest District Council
- We are also very grateful to the supporters of the 100 Club.
- Thanks are also given to our examiner of the accounts who generously carries out this task free of charge.

The Register of Assets is shown below in Appendix 1



J Hartas
Chair, Hale Village Hall (New Forest)



G Adams
Treasurer

Independent examiner's report to the Trustees of Hale Village Hall

I report on the accounts of Hale Village Hall for the year ended 31 December 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act). The charity's trustees consider that an audit is not required for this year under s.144(2) of the 2011 Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under s.144 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under s.152(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the Charity Commission's Directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matters have come to my attention giving me cause to believe that in any material respect:

1. accounting records were not kept as required by s.130 of the 2011 Act; and
2. the accounts do not accord with those records and comply with the accounting requirements of the 2011 Act.

I have no concerns and have come across no other matters in connection with the examination to which attention, in my opinion, should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Julia Nobes, FCA

Signature: *J. Nobes*.....

Date: *21/4/22*.....

Appendix 1

Hale Village Hall New Forest - Asset Register January 2022

2 x fridge-freezers, 1 x microwave oven, kettle and two hot water urns
9 x oven trays
Cutlery and crockery and wine glasses for 100 people, 40 x champagne flutes, 10 water jugs
Downstairs – cutlery, crockery and glasses for 20 people, 2 x cafetieres
18 x tablecloths
Audio sound system, projector, hearing loop, DVD player and 2 x remote controllers
2 x hand-held microphones and 2 x lapel microphones
Portable lighting and spotlights
Portable stage, 2 stage trolleys, steps and skirt
3 x locking metal cabinets and 1 x locking wooden cupboard
2 x lockable home storage boxes for Treasurer and Hall Manager
3 x cash boxes
4 x wooden book cases
4 x table tennis tables, nets, bats and balls
1 x step ladder and 1 x kick step
90 upholstered chairs + 10 downstairs, 10 folding chairs and 5 x chair trolleys
15 square tables, 8 x long tables, 6 x conference tables
10 pairs of curtains, 2 wall clocks, 5 pictures and plaques, 4 internal notice boards
6 dustbins and 2 bicycle racks
1 outdoor storage unit
2 x vacuum cleaners
3 x changing room benches
1 hand bell
4 x pedal bins, 3 x dustpan/brushes, 3 x yard brooms, 3 x soft brooms, 4 x mops and buckets
Wall mounted TV and remote.
6 x concrete patio pots
4 x external flood/spot lights
9 x fire extinguishers (4 x foam, 3 x CO2, 2 x water) and 1 x fire blanket
1 internet router, 1 Hive hub and 1 telephone
50% share of dishwasher, gas cooker, combi-oven, water boiler and hot cupboard