

Hale Village Hall Council of Management

Minutes of meeting held on 9th May 2024 at 7.30pm

Present Jacqui Hartas (Chair)
 Mark Nobes (Secretary)
 Marjaana Batterbury (Hall Manager)
 David Mussell (Horticultural Society)
 David Keniston (Village Representative)
 Gary Adams (Treasurer)
 Gary Kyle (Parish Council)
 Sue Adams (Village representative)

Apologies James Stewart (Village Representative)
 Sarah Pook (Village Representative)
 Sue Adams (Village representative)
 Richard Barlow (Cricket Club)
 Debbie Vine (Village Representative)

1. General Information

- a) Apologies had been received from the above.
- b) No declarations of interest were made
- c) Minutes of the last meeting (12th March 2024) were agreed as accurate, and signed.

2. Chair's report

Modified hours for the licensing agreement had been successfully applied for, to bridge the existing gap between 5pm and 7pm. Notice to be pinned up outside kitchen. New hours will now be from 12 midday to 23.00, with New Year's Eve extending to 00:30hrs.

3. Treasurer's report

Gary presented his Treasurer's report for figures up to 30th April 2024.

Total income for the year to date is £11554, and expenditure is £22420 giving a net spend of £10866. Cash in bank and in hand totals £62601 excluding magazine funds, details of which would be mentioned later in the meeting.

In the last two months, income was £3860, mainly from the school and expenditure was £6734. Gary presented a summary of the main items. First quarter invoices have just been sent out so these figures are not included. Private hires have not been that high, but our own events are providing a significant part of the remainder of the income. Main expenditure items included the new stairwell and hall carpets, plus a £330 fee for the advert in the Journal for the licensing hours change, as requested by NFDC.

4. Secretary's report

Nothing to report

Minutes agreed:

Page 1 of 3

Signed:

Countersigned:

Date

5. Hall Manager's report

Marjaana mentioned Annie Mangan was to join the Table tennis rota, to ease the pressure on the existing members who manage the event. A couple of major hires were coming up, a music event in July and the annual Hampshire Open studios event over the August Bank Holiday weekend.

6. Update on hall improvements and funding

Roof insulation – This will be happening from the 25th July, with the aim of finishing before the market on the 17th August. Table tennis would not run during this period

Garden canopy – Will be fitted on 21st May. James will take delivery in Jacqui's absence, and Sean will install. He will also be asked for an opinion on the internal staining on the wall upstairs, which hopefully will just be a blocked downpipe.

Shower room floor and walls – Quotes received for £11300, and initial date proposed for October/November after Cricket season is over. A lottery bid has been applied for.

Carpet - landing and hallway – all completed

7. Open Day

This is planned for the 30th August, press and the local MP will be invited, and the initial plan is to start at around 3pm with tea and cake, then open the bar around 6pm with drinks and nibbles. The AGM needs to be held at some point before October so Jacqui suggested this could be held on the same day, spliced between the two sessions. This was agreed. Jacqui will circulate a proposed refined timetable and investigate costs of a possible commercial clean of the hall beforehand.

8. Magazine update

Jacqui summarised the latest position as follows:

Carried forward from 2023 £4,234.80

Income for 2024

Advertising 2024	£	500
Donations	£	374
Gift Aid Rebate	£	<u>164.99</u> (for previous year)
TOTAL	£	1038.99

Expenditure for 2024

Printing	£	1563.75	56 pgs x 2 – 60pgs x 1 – 48 pgs x 1
Envelopes	£	<u>222.18</u>	
TOTAL	£	1785.93	

BALANCE £ 3487.86

4 x mid-year advertising renewals will add £295

5% increase on printing confirmed expected total cost for 2024 = £4,330

Minutes agreed:

Page 2 of 3

Signed:

Countersigned:

Date

9. Any other business

Sue stated that Peter Roberts will give a talk on October 18th, at 7pm, as organised by the Events committee.

Mark had discussed with James the reconsideration of replacing the concrete steps completely with a metal flight, as the bottom three steps and return would need to be removed anyway during the shower room refit. This would involve turning the steps at the top to accommodate a slightly less steep steel set. Jacqui felt that the cricket club would prefer not to have the turn at the top and that the existing steps with the recent addition of the highlighted treads were sufficient.

Meeting Closed	7.59pm
Date of next meeting	Tuesday 16 th July 2024, 7.30pm
AGM/Open Day	30 th August, 3pm onwards (time TBC)

Minutes agreed:

Page 3 of 3

Signed:

Countersigned:

Date