

Hale Village Hall Council of Management
Minutes of Meeting held on 23rd September 2024 at 7.30pm

Present

Jacqui Hartas (Chair)
Marjaana Batterbury (Hall Manager)
Debbie Vine (Secretary)
David Keniston (Village Representative)
Sarah Pook (Village Representative)
Sue Adams (Village Representative)

Apologies

James Stuart (Village Representative)
Mark Nobes (Health & Safety Advisor)
Richard Barlow (Cricket Club)
Gary Adams (Treasurer)
Gary Kyle (Parish Council)
David Mussell (Horticultural Society)

1. General Introduction

- a) Apologies for Absence – As above
- b) Declarations of Interest – None
- c) Confirmation approval of Minutes of last meeting held on 16th July 2024 – Approved.
- d) Ratify Electronic Resolution dated 27th August - Ratified.

2. Chair's Report

- a) General Report – Jacqui Hartas thanked Mark (in his absence) for his time as Secretary and thanked Debbie for stepping into the role.

Jacqui had been advised by Chris and Trudy that HCC were proposing to close HC3S with effect from March 2025 with the contract going out to tender. It was a possibility that Chris would apply to take on the contract. The budget was thought to have been set at £2.75 per child. Jacqui explained that 52% of the Kitchen had been paid for by Hale Village Hall with an assurance from HC3S that the appliances would be gifted should the cooking of school meals cease in the future.

3. Treasurer's Report

- a) General report - Year to Date

Total Income £60,990.10
Legacy/Donations £28,086
Grants £12,166
Expenditure £57,520.24
Net Increase in Funds £3,470
Cash in Bank and in Hand (excl magazine) = £76,936

The roof insulation and downstairs toilet work had been completed. It was expected that a further £16,000 from grant applications should be received by the end of the month. A Lottery Grant of £11,310 for the changing rooms downstairs and £857 had been received from NFDC as compensation in respect of the cancelled event due to the hall being required for the General Election.

Gary had received numerous letters from SSE in respect of the gas and electricity supplies, some credit notes, some invoices, which upon investigation with SSE did not appear to resolve the issue. The gas contract is up for renewal at the end of October, the electricity account is fixed until May 2025. Alternative options are currently being pursued, Octopus Energy would appear to have the best deal, however it would be on a dual fuel basis only and there is no exit clause on the SSE electricity contract. The electricity account is currently £1,798.14 in credit and gas £154.00.

Signed

Countersigned

Date:

4. Hall Manager's Report

- a) General Report – Marjaana reported that the Open Studios Art event had gone well, although there were no figures available at present. There had been an enquiry from a company to hold an Antiques Road Show type event in February whereby people would be invited to bring items for valuation and/or sale. Jacqui had done some research into the Company involved and felt that it would not be an appropriate event for a small village to hold. After a brief discussion the Committee agreed that this should be declined.

5. Health & Safety Report

- a) General Report – Jacqui gave the report in Mark's absence and confirmed that all policies have been re-written and will be presented at the next meeting.

6. Hall Improvement Updates

- a) Prioritisation of future improvements – Hale Parish Council have asked if it would be possible to have a larger TV placed in the Garden Room to enable plans and other documents to be seen more easily at meetings. A 65" would be suitable and cost around £474 or £665 with added extras, which were thought to be unnecessary. The TV could be used by the Brownies at sleepovers as well. Lighting Changes – the fluorescent tubes to be replaced by LED tubes. The cost would be £11,800 to replace all lights with Bluetooth and different lighting settings, if grant applications are successful the cost to HVH would be £850. Acoustic Insulation – It is planned to place acoustic insulation in between the rafters. Provisional quotes of £7,200 from a London firm and £7,932 from a Fareham firm have been obtained, both subject to a survey. Funding would have to be met from Hall reserves. David Keniston said he would also be happy to meet with the surveyor as he would seek assurances that the insulation would work. The work could be carried out during the October half term.
- b) David Keniston has undertaken to update and make changes to the website to make it more user friendly and include more photographs. He also proposed the inclusion of a neon sign to be placed at the top of the stairs to direct people at the Village Market to further stalls situated downstairs, although it was generally felt that there were insufficient stalls operating downstairs at present.
- c) Jobs that need doing – Brian Major from Woodfalls is happy to volunteer around 30 minutes per week to keep the leaves in the garden under control. Ashley Gadd and Jackie Broomfield have volunteered to give the bench a coat of preservative.

7. Events Committee Update

- a) 18th October – Peter Roberts talk "Scene on the Green" – David Keniston suggested asking Peter if the talk could be videoed so that it could be featured on the website. He had a person in mind who would do this, the cost being about £100. It was agreed to ask Peter.
- b) 30th November – Christmas wreath making and hall decoration – the wreath making would take place between 1pm-3pm followed by the hall decoration.
- c) 29th March 2025 - Take a Chance on Queen – it was agreed to book the act.
- d) 23rd November – Barn Dance – agreed to book

The Events Committee to stay on after close of this meeting to agree further actions required in respect of the above.

8. Magazine Update

Jacqui summarised the latest position as follows:

CARRIED FORWARD	
FROM 2023	£4,234.80
INCOME 2024	
Advertising 2024	£ 765.00
Donations	£ 1,202.00
Gift Aid Rebate	£ 164.99
	£ 2,131.99
EXPENDITURE 2024	

Signed

Countersigned

Date:

Printing	£ 3,468.00 56 pages x 2 60x1 48 x 2 52 x 1
Envelopes	£ 222.18
	£ 3,690.18
BALANCE	£ 2,676.61

Donations were up and the donation envelopes had proved successful. There are sufficient funds to continue the magazine for another year.

9. Any Other Business

David Keniston proposed the provision of two benches to be placed outside the front of the hall. It was agreed to look at cost and discuss further.

Marjaana had attended a de-fib course in Downton. There was discussion regarding accessing the codes for the Hall defibrillator and whether some Members of the Hall Committee should be on a contact list. It was also noted that the pads are now out of date and a request had been made to Hale Parish Council to fund new ones. This will be an agenda item at their next meeting.

The Meeting Closed at 8.40 pm

Date of Next Meeting – Tuesday 12th November 2024 at 7.30 pm (tbc)

Signed

Countersigned

Date: